

# JOB ANNOUNCEMENT

## HSE Spanish Instructor (\$30.00)

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

### DESCRIPTION:

Are you interested in a **part-time, hourly** position with a generous benefits package? If so, look no further!

We are currently searching for a great instructor who can **teach Adults remotely and/or on site in Spanish, can bring out the best in their students by challenging them to think for themselves, be creative, and live up to a high set of expectations.** In addition, the instructor must be passionate about serving the Newark community and be able to work at our **39 Broadway** location.

Apply now so you can become part of our ever growing organization.

### KEY DUTIES:

- Teach math, science, social studies, reading and writing to prepare the students to take the HSE exam.
- Designs and implements instructive and engaging lesson plans, quizzes and exams on a selected language.
- Provides effective instruction on and opportunities to practice the language, including vocabulary, pronunciation, and grammar.
- Manages the classroom to provide a safe, productive, and engaging learning environment.
- Administers TASC readiness exam to students to determine if they are prepared to take the HSE test.

*La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.*

To learn more about our organization, please visit our website:  
[www.lacasanwk.org](http://www.lacasanwk.org)

### HOW TO APPLY:

Email your cover letter and resume to

[wmelendez@lacasanwk.org](mailto:wmelendez@lacasanwk.org)

*Only candidates being considered for an interview will be contacted*

### QUALIFICATIONS:

Bachelor's Degree in Education

A minimum of two years' experience teaching Spanish HSE

English/Spanish Bilingual with excellent verbal and written communication skills including fluency in the language of instruction

Proficient in Microsoft Word, PowerPoint, Outlook, Zoom and Google Classroom

### SCHEDULE:

Monday – Friday

6:00pm – 8:30pm

*Schedule may vary accordingly to meet division's needs*