

JOB ANNOUNCEMENT

LA CASA DE
DON PEDRO

EMPOWER AND REVITALIZE

HEADSTART JANITOR *(\$16.32 hourly rate)*

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

DESCRIPTION:

Are you interested in a **full-time, hourly** position with a generous benefits package? If so, look no further!

We're currently searching for someone who is service oriented and **is comfortable working independently and within a team, passionate about serving the Newark community and takes pride of their janitorial services work.**

Apply now so you can become part of our ever growing organization.

HOW TO APPLY:

Email your cover letter and resume to

propertymanagementunit@acasanwk.org

Only candidates being considered for an interview will be contacted

QUALIFICATIONS:

High School Diploma / GED

Minimum of 2 years' of custodial and grounds experience preferred.

Experience with repairs and maintenance skills.

KEY DUTIES:

- Responsible for cleaning the building and maintenance of the interior and exterior surrounding building areas.
- Empty wastebaskets and transport trash and waste to disposal areas.
- Sweep, mop, wash and vacuum floors of the classrooms, hallways, stairs, offices and conferences rooms. Steam-clean or shampoo carpets.
- Clean and sanitize the toilets and basins in the children and staff bathrooms. Supplies must be replenished as needed.
- Maintain outside playground clear of debris to be ready for children use by 9:00 am. Wash windows, walls, and playground equipment.
- Maintain landscape by raking leaves, watering plants, cutting grass, trimming shrubs, remove snow, spread snow melting chemicals and perform seasonal tasks.

La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.

To learn more about our organization, please visit our website: www.lacasanwk.org

SCHEDULE:

Monday – Friday

8:15am – 4:15pm

Schedule may vary accordingly to meet division's needs