

# JOB ANNOUNCEMENT

## Driver Floater/Food Preparer (\$17.18)

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

### DESCRIPTION:

Are you interested in a **full-time, hourly** position with a generous benefits package? If so, look no further!

We're currently searching for someone **who is energetic, has a good driving record**, is passionate about serving the Newark community, and is able to work at our **201 1<sup>st</sup> Street** location.

Apply now so you can become part of our ever growing organization.

### HOW TO APPLY:

Email your cover letter and resume to

[Ecdrecruiting@lacasanwk.org](mailto:Ecdrecruiting@lacasanwk.org)

*Only candidates being considered for an interview will be contacted*

### QUALIFICATIONS:

HS Diploma / GED

Minimum 2 years of experience working in the kitchen

Valid Driver's Licenses

Driver's Abstract in Good Standing

### KEY DUTIES:

- Deliver food supplies, educational materials, and other equipment as needed.
- Assist with the food preparation, packing of children's meals, and all other kitchen work when necessary.
- Deliver inter-office mail to various sites.
- Responsible for vehicle maintenance such as routine oil change and windshield wiper changes.
- Ensure that vehicle is clean and ready for the daily delivery of meals.
- Keep track of vehicle maintenance, report any damages to the vehicles, or anything that does not seem right and requires a mechanical attention.

*La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.*

To learn more about our organization, please visit our website: [www.lacasanwk.org](http://www.lacasanwk.org)

### SCHEDULE:

Monday – Friday

7am – 3pm

*Schedule may vary accordingly to meet division's needs*