JOB ANNOUNCEMENT

LA CASA DE DON PEDRO
EMPOWER AND REVITALIZE

Case Manager *($28.00)*

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

DESCRIPTION:

Are you interested in a ***full-time, hourly*** position with a generous benefits package? If so, look no further!

We're currently searching for someone who ***is enthusiastic about working with people, organized,*** is passionate about serving the Newark community, and is able to work at our ***76 Clinton Ave*** location.

Apply now so you can become part of our ever growing organization.

KEY DUTIES:

- Ability to screen/assess and make determination of best service to provide to individuals in need.
- Provide case management services to participants in the HOPWA and Ryan White funded programs.
- Sustain and manage a case load of consumers that is consistent with the annual contractual obligation.
- Provide individual counseling and develops service plan together with the client that is comprehensive in nature and addresses all major life areas (psychosocial, medical, financial, etc.), and which can identify barriers to obtaining permanent housing, employment and/or self-sufficiency.
- Review cases with Director prior to approval of financial services (long-term and/or emergency financial assistance).
- Responsible for all data collection, data entry and timely submission of reports and programs evaluations.

La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.

To learn more about our organization, please visit our website: www.lacasanwk.org

HOW TO APPLY:

Email your cover letter and resume to

yfhsrecruiting@lacasanwk.org

Only candidates being considered for an interview will be contacted

QUALIFICATIONS:

Must be fully COVID-19 vaccinated by first day of work

NJ Valid driver's license required

Bachelor's degree in social services field with min. two years of case management experience or Associate degree with at least three years of experience

Bilingual in English and Spanish

SCHEDULE:

Monday – Friday

8:00am – 4:00pm

Schedule may vary accordingly to meet division's needs