

JOB ANNOUNCEMENT

Citizenship Instructor (\$25.00)

Working to make a difference since 1972, La Casa de Don Pedro has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

DESCRIPTION:

Are you interested in a **temporary, hourly** position? If so, look no further!

We're currently searching for someone who **enjoys working with adults**, is passionate about teaching and serving the community, and is able to work at our **39 Broadway** location.

Apply now so you can become part of our ever growing organization.

HOW TO APPLY:

Email your cover letter and resume to

wmelendez@lacasanwk.org

Only candidates being considered for an interview will be contacted

QUALIFICATIONS:

Must be fully COVID-19 vaccinated by first day of work

Bachelor of Arts degree or TESOL certification

Minimum one year of experience in teaching Civic preparation classes to the adult population

Excellent organizational, presentation, communication, and interpersonal skills

KEY DUTIES:

- Provide group instruction in-person or/and remotely to students who are preparing for the citizenship test.
- Build lessons plan aligned with the curriculum.
- Takes and monitors attendance.
- Works in conjunction with the Counselor/Coordinator to address any disciplinary or attendance concerns.

SCHEDULE:

Monday – Thursday

6:00pm – 9:00pm

Schedule may vary accordingly to meet division's needs

La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.

To learn more about our organization, please visit our website: www.lacasanwk.org