

# JOB ANNOUNCEMENT

## Mental Health & Disabilities Coordinator (\$35,000-\$40,000)

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

### DESCRIPTION:

Are you interested in a **full-time, salary** position with a generous benefits package? If so, look no further!

We're currently searching for someone who **enjoys assisting families and children, partnering with community organization**, is passionate about serving the Newark community, and is able to work at our **221 Broad Street** location.

Apply now so you can become part of our ever growing organization.

### KEY DUTIES:

- General classroom observations to ensure that teacher/child interactions are conducive to children's social, emotional and cognitive development.
- Provide individual counseling for parents regarding mental health and parenting concerns.
- Conduct mental health workshops for parents focusing on child development.
- Provide guidance for staff in the administration of developmental screenings.
- Participate in staff and assessment meetings.
- Participate in regular mental health staff meetings.

*La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.*

To learn more about our organization, please visit our website: [www.lacasanwk.org](http://www.lacasanwk.org)

### HOW TO APPLY:

Email your cover letter and resume to

[Ecdrecruiting@lacasanwk.org](mailto:Ecdrecruiting@lacasanwk.org)

*Only candidates being considered for an interview will be contacted*

### QUALIFICATIONS:

Must be fully COVID-19 vaccinated by first day of work

Associate Degree or Bachelor's Degree in Psychology or related studies

Experience working in Mental Health at least 3 years

Experience working with children 0-5 years old

Experience working in Head Start program

### SCHEDULE:

Monday – Friday

8:15am – 4:15pm

*Schedule may vary accordingly to meet division's needs*