

# JOB ANNOUNCEMENT

## Volunteer Coordinator/Social Worker (\$20.60)

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

### DESCRIPTION:

Are you interested in a **full-time, hourly** position with a generous benefits package? If so, look no further!

We're currently searching for someone who **enjoys assisting children, families and volunteers**, is passionate about serving the Newark community, and is able to work at our **23 Broadway/McKinley School** location.

Apply now so you can become part of our ever growing organization.

### HOW TO APPLY:

Email your cover letter and resume to

[yfhsrecruiting@lacasanwk.org](mailto:yfhsrecruiting@lacasanwk.org)

*Only candidates being considered for an interview will be contacted*

### QUALIFICATIONS:

Must be fully COVID-19 vaccinated by first day of work

Bachelor's Degree in Social Work or human services field with one year of experience

Must be bilingual in English and Spanish

NJ Valid driver's license

### KEY DUTIES:

- Plan and coordinate meetings with volunteers, educators, retired professionals, and community leaders for La Casa's Family Violence Prevention Program.
- Coordinate and ensure implementation of volunteers' schedule.
- Review and implement new methods for attracting, training and retaining volunteers.
- Provide counseling services to students and their families that promote healthy youth development, improves stability, enhances family strengths, and supports continued learning through individual/group and family sessions.
- Assess student and family psychosocial status.
- Develop an individual plan for each student to include goal setting based on identified needs.

### SCHEDULE:

Monday – Friday

10:00am – 6:00pm

*Schedule may vary accordingly to meet division's needs*

*La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.*

To learn more about our organization, please visit our website: [www.lacasanwk.org](http://www.lacasanwk.org)