

JOB ANNOUNCEMENT

Family Worker (\$16.33-\$16.98)

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

DESCRIPTION:

Are you interested in a **full-time, hourly** position with a generous benefits package? If so, look no further!

We're currently searching for someone who **enjoys assisting families and children, community outreach, growth with the professional community**, is passionate about serving the Newark community, and is able to work at one of our **Pre-K or Head Start** locations.

Apply now so you can become part of our ever growing organization.

HOW TO APPLY:

Email your cover letter and resume to

wmelendez@lacasanwk.org

Only candidates being considered for an interview will be contacted

QUALIFICATIONS:

Must be fully COVID-19 Vaccinated by the first day of the work

Associate or Bachelor's Degree in Social Work or related field

Minimum 2 years of experience working in Pre-K Program

Experience with children ages 0-5 years old

KEY DUTIES:

- Establish relationships with families and family support agencies in the community.
- Recruit, enroll and maintain a wait list for all eligible Pre- K or Head Start families in addition to children file records and notes.
- Establish a Family Partnership Agreement (FPA) which supports family goals.
- Assist with conducting parent orientation, meeting and community events.
- Ensure at least one substantial contact with assigned families are conducted and recorded in database monthly.
- Attend home visits, parent teacher conferences and family case conference.

La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.

To learn more about our organization, please visit our website: www.lacasanwk.org

SCHEDULE:

Monday – Friday

8:00am – 4:00pm

Schedule may vary accordingly to meet division's needs