

# JOB ANNOUNCEMENT

## HSE/GED Spanish Instructor (\$35.00)

Working to make a difference since 1972, **La Casa de Don Pedro** has been building healthier communities, empowering tomorrow's citizens, educating vulnerable children, and ensuring families receive the support they need, no matter what they face.

### DESCRIPTION:

Are you interested in a **part-time, hourly** position with a generous benefits package? If so, look no further!

We're currently searching for a great instructor who can **teach Adults on-site in Spanish, can bring out the best in their students by challenging them to think for themselves, be creative and live up to a high set of expectations.**

Instructor must be passionate about serving the Newark community and able to work at our **39 Broadway** location.

Apply now so you can become part of our ever growing organization.

### KEY DUTIES:

- Teach Math, ELA Reading, ELA Writing, Science, and Social Studies to prepare the students to take the HSE exam.
- Designs and implements instructive and engaging lesson plans, quizzes and exams across subject areas.
- Provides effective instruction and accessible instruction to students at various degrees of High School Readiness.
- Manages the classroom to provide a safe, productive, and engaging learning environment.
- Works with administrative and support staff to determine High School Equivalency exam readiness.
- Monitors/tracks attendance and provides timely communicating regarding concerns with administration and support staff.

*La Casa de Don Pedro is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex (including sexual orientation, gender identity and pregnancy), status as a parent, national origin, age, disability (physical or mental), protected genetic information, political affiliation, military service, non-merit based factors, or any other characteristic protected by law.*

To learn more about our organization, please visit our website: [www.lacasanwk.org](http://www.lacasanwk.org)

### HOW TO APPLY:

Email your cover letter and resume to

[ghodne@lacasanwk.org](mailto:ghodne@lacasanwk.org)

*Only candidates being considered for an interview will be contacted*

### QUALIFICATIONS:

Must be fully COVID-19 vaccinated by first day of work

Bachelor's Degree in Education or applicable field

Minimum of 2 years experience teaching HSE/GED subject matter; teaching adults a plus

English/Spanish Bilingual

### SCHEDULE:

Monday – Friday

9:00am – 1:00pm

*Schedule may vary accordingly to meet division's needs*